

Department of Public Health and Human Services

FAMILY and GROUP DAY CARE FACILITIES (includes infant regulations) SURVEY TOOL

INSPECTION INFORMATION

| ol | |
|------------------|---------------------------|
| Date: 08/23/2017 | Time: _11:40 AM |
| | _ |
| | _ |
| | Phone #:(406) 522-2271 |
| | ol _ Date: _08/23/2017 |

| Time: | 11:54 AM | # children: | <u>7</u> # under 2: | <u>3</u> # caregivers: | 2 |
|-------|----------|-------------|---------------------|------------------------|---|
| Time: | | # children: | # under 2: | # caregivers: | |
| Time: | | # children: | # under 2: | # caregivers: | |

| | STAFF RATIOS | | | | |
|-----|---|--|--|--|--|
| Yes | 1. License | | | | |
| N/A | 2. Overlap | | | | |
| | BUILDING/FIRE REQUIREMENTS | | | | |
| Yes | 3. Inside Facility | | | | |
| Yes | 4. Fire Safety | | | | |
| Yes | 5. Equipment | | | | |
| Yes | 6. Exiting | | | | |
| | OUTDOOR TOUR | | | | |
| No | 7. Play Area | | | | |
| | 37.95.121(6) (6) Any outdoor play area must be maintained free from hazards such as wells, machinery and animal waste. If any part of the play area is adjacent to a busy roadway, drainage or irrigation ditch, stream, large holes, or other hazardous areas, the play area must be enclosed with a fence in good repair that is at least 4 feet high without any holes or spaces greater than 4 inches in diameter or natural barriers to restrict children from these areas. The intent of this rule was not met: Based on observation, CCL found that the fence in the outdoor area contains a few sections that measure just under 4 feet in height. In addition, some sections of the fence may have some "give or slack" which must be addressed. The Plan fo Correction was accepted on September 18, 2017. 37.95.121(9) (9) Outdoor equipment, such as climbing apparatus, slides, and swings, must be anchored firmly, and placed in a safe location according to manufacturer's instructions. Recommended ground covers under these items include sand, fine gravel or woodchips with a depth of the ground cover being at least 6 inches. The intent of this rule was not met: Based on observation, CCL found that the swing set was not firmly anchored. The Plan fo Correction was accepted on September 18, 2017. | | | | |
| N/A | 8. Swimming | | | | |
| | PROGRAM ISSUES | | | | |
| Yes | 9. Supervision | | | | |
| Yes | 10. Provider Responsibilities | | | | |
| Yes | 11. Activities | | | | |
| N/A | 12. Night Care | | | | |
| | HEALTH ISSUES | | | | |
| Yes | 13. Illness Exclusion | | | | |
| No | 14. Health Prevention | | | | |
| | 37.95.183(2)(a-g) | | | | |

HEALTH ISSUES

(2) A first aid kit must be kept on site at all times and must at a minimum contain :

(a) Unexpired syrup of ipecac (one ounce bottle) which may be administered only upon directive from the Emergency Montana Poison Control Center or upon directive of the local emergency service program (i.e., 911 operator, local hospital, or physician);

- (b) Sterile, absorbent bandages;
- (c) A cold pack;
- (d) Tape and a variety of band-aids;
- (e) Tweezers and scissors;
- (f) The toll free number for the Emergency Montana Poison Control Center, 1(800) 222-1222;
- (g) Disposable single use gloves.

The intent of this rule was not met:

Based on review of first aid kit, CCL found that the kit did not contain the following items: a cold pack, tape and tweezers.

The Plan fo Correction was accepted on September 18, 2017.

| MEDICATION | | |
|------------|--|--|
| Yes | 15. Administration | |
| Yes | 16. Storage | |
| | INFANTS/TODDLERS | |
| Yes | 17. Diapering | |
| Yes | 18. Feeding | |
| N/A | 19. Bathing | |
| Yes | 20. Sleeping | |
| Yes | 21. Activities | |
| Yes | 22. Outdoor Activities | |
| | NUTRITION/FOOD ISSUES | |
| Yes | 23. Sanitation | |
| Yes | 24. Meal Frequency | |
| N/A | 25. Special Diet | |
| | TRANSPORTATION | |
| N/A | 26. Basic Requirements | |
| N/A | 27. Child Passenger Safety | |
| | WRITTEN RECORDS | |
| Yes | 28. Parent Information | |
| No | 29. Facility Records | |
| | 37.95.1005(11) (11) Providers must develop a written policy that describes the practices to be used to promote a safe sleep environment when children under age two are napping or sleeping. | |

WRITTEN RECORDS

The intent of this rule was not met:

Based on record review, CCL found the provider did not have a written policy describing practices used to promote a safe sleep environment.

The Plan fo Correction was accepted on September 18, 2017. 37.95.1005(12)

(12) All caregivers shall sign an acknowledgement indicating that they have read and understood the provider's policy outlined in (11).

The intent of this rule was not met:

Based on interview, CCL found that due to the facility not having a written safe sleep policy, caregivers have been unable to review the policy and sign it.

The Plan fo Correction was accepted on September 18, 2017.

No 30. Child File Review

37.95.128(1)(a-d)

- (1) A day care facility must have on file a health record form, provided by the department, concerning any special health risks that would affect other children. This must be obtained and kept on file by the provider prior to residence or enrollment of any child under age two at the day care facility. The health record form must be signed by:
 - (a) A physician licensed to practice medicine in Montana pursuant to Title 37, chapter 3, MCA; or
 - (b) A physician assistant-certified licensed to practice in Montana and practicing under a utilization plan approved by the board of medical examiners; or
 - (c) A person licensed in Montana as a professional nurse and recognized by the board of nursing as a nurse practitioner or clinical nurse specialist; or
 - (d) A naturopathic physician licensed under Title 37, chapter 26, MCA.

The intent of this rule was not met:

Based on record review, CCL found that there was 1 child under age two that did not have a pediatric health record on file. See enclosed copy of children's record review.

The Plan fo Correction was accepted on September 18, 2017.

37.95.140(1)-(4)

- (1) Before a child under the age of five may attend a Montana day care facility, that facility must be provided with the documentation required by (4) that the child has been immunized as required for the child's age group against measles, rubella, mumps, poliomyelitis, diphtheria, pertussis (whooping cough), tetanus, and Haemophilus influenza type B, unless the child qualifies for conditional attendance in accordance with (9):
- (2) If the child is at least 12 months old but not less than 60 months of age and has not received any Hib vaccine, the child must receive a dose prior to entry.
- (3) DT vaccine administered to a child less than 7 years of age is acceptable for purposes of this rule only if accompanied by a medical exemption meeting the requirements of ARM 16.28.707 that exempts the child from pertussis vaccination.
- (4) Before a child between the ages of five and 12 may attend a day care facility providing care to school aged children, that facility must be provided with documentation required by (5) that the child has been immunized as required for the child's age group against measles, rubella, mumps, poliomyelitis, diphtheria, pertussis (whooping cough), tetanus, and Haemophiles influenza type B, unless the child qualifies for conditional attendance in accordance with (9).

The intent of this rule was not met:

Based on record review, CCL found that there was 1 child that did not have immunizations on file. In addition, 3 children require proof of immunization updates. See enclosed copy of children's record review.

| | WRITTEN RECORDS | | | |
|-----|--|--|--|--|
| | The Plan fo Correction was accepted on September 18, 2017. | | | |
| Yes | 31. Medication File | | | |
| Yes | 32. Caregiver File Review | | | |
| Yes | 33. First Aid Requirements | | | |
| | ADMINISTRATIVE RECORDS | | | |
| Yes | 34. License-Certificate | | | |
| Yes | 35. Facility Requirements | | | |
| Yes | 36. Registration/License Process | | | |